



## Minutes of Meeting

Tuesday 29 January 2019 @ 7.00pm

**Present:** Angela Wells, Sarah Shakespeare, Megyn Van Gijssel, Claire Campbell, Sandra Stuart, Jo Milne, Ashleigh Ogilvie, Vanessa Dorward, Laura Mowatt, Caroline Christie, Vikki Magalon, Glenda Cormack, Sarah Kemlo, Dougie Davidson, Hazel Hamilton-Hall.

**Apologies:** Kelly Begg, Ngaire Boydell.

Agenda item	Notes of discussion	Responsible person(s) for any action
1.	<p><b>Welcome</b> – Megyn welcomed all to the meeting and accepted apologies</p> <p>Megyn confirmed that the main purpose of this meeting is to discuss:</p> <ul style="list-style-type: none"> <li>• Headteacher Update</li> <li>• Parents Points</li> <li>• Scottish Evening</li> <li>• Bunny Drive</li> <li>• Summer Fayre</li> </ul>	
2.	<p><b><u>Headteacher Update - Parent Reporting</u></b></p> <ul style="list-style-type: none"> <li>• Reporting to parents happens via a variety of methods for example; open afternoons, school events, class events, forward plans via pupil profile as well as more formal parents' evenings and school reports.</li> <li>• There is new format for school report for this session, info is important, valid and still has detail on each child but in a more user-friendly way and easy to read.</li> <li>• New proforma being around the whole cluster and whole of Aberdeenshire.</li> <li>• Info is more manageable and understandable however still relevant, gives quality and valid information on pupils.</li> <li>• Angela Wells provided a viewing of the new report proforma.</li> <li>• Not changing levels or benchmarks for learning, still identifies progress, it is the terminology which is changing.</li> <li>• Contains the same information as previous reports but in a more succinct format.</li> <li>• Should any parents want to discuss further then to contact the school.</li> </ul>	

<p><b>3.</b></p>	<p><b>Parents</b></p> <p><b><u>Playground Resurfacing</u></b></p> <ul style="list-style-type: none"> <li>• Playground – is there any update on resurfacing on playground.</li> <li>• Agreed that TAG would contact Councillor Lee Wilson to find out update of school playground resurfacing.</li> <li>• Angela Wells confirmed that fencing is her main priority at the moment and action is progressing with the refencing of the school. Happy to support any TAG submission regarding update of playground resurfacing.</li> </ul> <p><b><u>School Information</u></b></p> <ul style="list-style-type: none"> <li>• Parents find school time table really useful.</li> <li>• Angela Wells confirmed that Mrs Hallett aims to upload all letters and communications are uploaded onto school website.</li> </ul>	
<p><b>4.</b></p>	<p><b>Scottish Evening</b></p> <ul style="list-style-type: none"> <li>• 28 February, 7-8.30pm at Gourdon Hall</li> <li>• Capacity 100</li> <li>• Hall booked from 6-9pm to allow for set up and clear up.</li> <li>• Encourage all P1-P7 poem winners to perform.</li> <li>• Scottish Country Dancing demonstration</li> <li>• All classes are doing songs</li> <li>• P7 address the haggis</li> <li>• Piper – formal pupil.</li> <li>• Each class choose a dance.</li> <li>• Teas &amp; Coffees</li> <li>• Homebakes</li> <li>• Raffle</li> </ul> <p><b><u>TAG Support</u></b></p> <ul style="list-style-type: none"> <li>• Help with teas, coffees, bottles of water, jugs of diluting juice</li> <li>• Homebakes</li> <li>• Sandra Stuart to email MacPhies for bakes.</li> <li>• Claire Campbell to contact Greggs for bakes</li> <li>• Hamper raffles – Scottish themed. TAG to arrange</li> <li>• TAG to purchase raffle books</li> <li>• TAG to purchase teas, Coffees, cups etc</li> <li>• Music – can Hazel's husband assist with speaker.</li> <li>• Diane to arrange float for raffle.</li> <li>• TAG create a letter – for parent helpers &amp; raffles.</li> </ul>	

6.	<b>Bunny Drive</b> <ul style="list-style-type: none"> <li>• P7 to hold Bunny Drive to fund their legacy.</li> <li>• Thursday 18 April 2019</li> <li>• 6.30 – 8pm.</li> <li>• School Hall</li> <li>• P7 / TAG meeting at 2.30pm on Tuesday 05 March to discuss bunny drive and support needed.</li> </ul>	
7	<b>Summer Fayre</b> <ul style="list-style-type: none"> <li>• Date confirmed as Sunday 02 June.</li> <li>• Further meeting to be arranged to discuss.</li> </ul>	
8. AOB	None	
	<p><b>Close of meeting: 8.00pm</b>  <b>Next Meeting: TBA</b></p> <p><b>Minutes prepared by Sarah Shakespeare</b>  <b>Contact <a href="mailto:sassa313@hotmail.com">sassa313@hotmail.com</a> to add any items to next agenda.</b></p>	